

Bay Mills Indian Community Healing to Wellness Court Policies and Procedures Manual

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Target Population

Bay Mills Healing to Wellness Court (HTWC) will target non-violent participants charged with drug/alcohol related offenses who are members of a federally recognized tribe, and fall within jurisdiction of the Bay Mills Indian Community (BMIC) Tribal Court.

Admission Guidelines

Eligibility includes targeted populations that meet each of the following criteria:

- (1) Are an enrolled member of a federally recognized tribe
- (2) Offense that is drug or alcohol related, or drug or alcohol is the underlying factor, such as:
 - Supplying quantities of prohibited drugs
 - Possession and/or use of prohibited drugs
 - Breaking and Entering/Home Invasion
 - Vandalism
 - Trespass
 - Theft
 - Disorderly Conduct
 - Driving Under Influence (DUI)
 - Dangerous, impaired, or reckless driving
 - Any other offense where drugs or alcohol are an underlying factor
- (3) Have a history of drug or alcohol use
- (4) Have the ability to comprehend and comply with the program policies and procedures
- (5) Demonstrate a high need for intervention for drug or alcohol use
- (6) Fall within the jurisdiction of BMIC Tribal Court.

Violent Participant Prohibition

The **HTWC** received federal funding and must comply with the “Violent Participant” requirement. Due to federal law, federally-funded Wellness Courts cannot accept cases involving a violent participant, defined as a person who either:

- (1) Is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct.
 - The person carried, possessed, or used a firearm or dangerous weapon
 - There occurred the death of or serious bodily injury to any person
 - There occurred the use of force against the person of another without regard to whether any of the circumstances described in subparagraph (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted
- (2) Has one (1) or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm.

Eligibility is also determined by a screening process that is defined in the program “Admission Guidelines”. Those individuals who are eligible for the program must be approved for admission by a vote by the HTWC Team. Individuals with prior convictions for offenses that are not punishable by a

term of imprisonment exceeding one year may be considered by the HTWC Team on a case-by-case basis, according to “Admission Guidelines”. The HTWC Team is established according to a separate Memorandum of Understanding.

Entry Process

Entry into the HTWC Program is initiated by the Tribal Prosecutor. The Tribal Prosecutor will notify the HTWC Team that s/he is considering a potential candidate subsequent to the Tribal Prosecutor having reviewed the police/investigative reports, the criminal history, and other relevant documents to determine the eligibility of the potential candidate. The candidate will then be referred to Bay Mills Behavioral Health Services for a psycho-social assessment. The HTWC Team may not vote to accept a candidate until such assessment has been completed and appropriate release(s) signed by the potential candidate.

The Tribal Prosecutor may initiate entry into the HTWC through either of the following:

- (1) A Binding Plea/Sentencing Agreement in a Criminal Case. The Participant’s Defense Counsel (or the defendant when there is no Defense Counsel) and the Tribal Prosecutor must agree to a sentencing/probation order that includes the HTWC as an optional provision of said order. No Participant will be considered for the HTWC Program as part of sentencing over the objection of the Tribal Prosecutor. Once a binding plea agreement and plea order have been entered, as well as a sentencing/probation order which includes the option for the candidate (defendant) to apply to the HTWC Program has been entered, and the candidate then applies for entry into the HTWC Program within the allotted time set forth in the sentencing/probation order, the candidate will be evaluated for eligibility by the HTWC Team. Criteria-eligible participants will be admitted to the HTWC Program under the direction of the Presiding Judge of the HTWC. If a candidate (defendant) is determined to be ineligible for the HTWC Program, the candidate will be referred back to the Bay Mills Tribal Court and s/he must follow all other provisions of the sentencing and probation order that were originally entered at the sentencing hearing.
- (2) A Referral for Participants Charged with Violating Probation. If a defendant who is subject to probation pursuant to a sentencing/probation order violates probation as a result of use of alcohol or controlled substances, the defendant (or his/her attorney, if applicable) and the Tribal Prosecutor may agree to an order for violating probation that includes the HTWC Program as an optional provision for violating the terms of probation. Once an order for probation violation is entered, which includes the HTWC Program as an option, all prior provisions stated above in the “Entry Process” apply to such defendant as to an eligibility determination by the Tribal Prosecutor and/or HTWC Team. If the defendant is deemed ineligible, s/he must then comply with the other provisions set forth in the order for probation violation.

Other Requirements

At the time of sentencing for the referring charge, any requirements that are in addition to allowing a client to apply for entry into the HTWC Program will be incorporated into the graduation requirements for that client. For example, if a participant is ordered to attend a batterer’s group in addition to being allowed to apply to the HTWC Program, then the client will have to complete the required batterer’s group while in the HTWC program.

As such, failure to meet such other requirements will result in the participant not successfully completing the HTWC program. In addition, there may be other consequences for not complying with the sentencing order when the matter is referred back to the Tribal Court and/or Probation Officer such as a violation of probation or disobedience of a court order.

Payment Requirements

Each person who is accepted into the HTWC is responsible for all associated costs including, but not limited to fines, fees, and other actual costs associated with their acceptance and participation in HTWC. Fees and costs are included in “Appendix A” at the end of these Policies and Procedures, and will be updated periodically to reflect changes as necessary.

Payroll deduction is mandatory for employees of BMIC. Those employed outside BMIC who have payroll deduction available will also be required to utilize this service to make payments to the Bay Mills Tribal Court. Such payroll deductions must be authorized within ten (10) days of acceptance into the HTWC Program. In the event that payroll deduction is not available, participants will be expected to make regular and timely payments.

The minimum payment shall be 10% of net income or \$25 per pay period, whichever is greater. For the purpose of determining the payment amount, a participant must provide proof of all income and expenses in the form of pay stubs or tax returns, utility bills, loan documents, child support orders, other garnishment orders, etc.

As a general rule, prior to graduation at least half (50%) of a participant’s balance with the HTWC must be paid. The HTWC Team may grant exceptions on a case-by-case basis when extenuating circumstances exist that would otherwise prevent a participant from graduation.

Participant Agreement

Participants shall read and voluntarily sign the Background History Application; The Entrance Questionnaire; the Waivers of Confidentiality; Policies and Procedures; Participant Contract; Sober Home Agreement/Lease Addendum; Pharmacy Controlled Substance Contract; Driver’s Record Request, and any other required documents. Failure to agree to the terms within these documents will result in being ineligible for the HTWC Program.

Sanctions and Incentives

The HTWC utilizes a variety of rewards to recognize and reinforce progress, and applies a range of sanctions to address noncompliance. Behavior that results in a reward or a sanction will be addressed at status review hearings. Since sanctions are most effective when applied immediately. Participants who have violated the terms of the Participant Contract will be required to report in person at the next scheduled hearing to accept the resulting sanction.

Rewards may include:

- Encouragement and praise from the Judge
- Applause and praise by the HTWC Team
- Ceremonies and/or certificates of progress

- Decreased frequency for court appearances
- Decreased frequency of drug and alcohol testing
- Restoration of lost privileges
- Gifts from the Tribal Court
- Reduction in assigned court fees
- Graduation ceremonies
- Other rewards as decided by the team

Sanctions may include:

- Warnings and admonishments by the Judge in open court
- Increased frequency of court appearances
- Increased frequency of drug and alcohol testing
- In-patient treatment program
- Fines
- Community service
- Increased supervision
- Tether
- Soberlink
- Written assignments
- Presentations in court
- Halt in weekly progress (phase freeze)
- Escalating periods of incarceration
- Termination from the program and referral to the Tribal Prosecutor for re-sentencing
- Other sanctions as determined by the Team

Bay Mills Tribal Culture

Cultural and traditional life-ways serve as protective factors from maladaptive behaviors and unhealthy coping mechanisms, and help increase personal and communal resilience. HTWC is grounded in cultural purview, and seeks to engage with and rely on cultural teachings, knowledge, and practices at every appropriate avenue to help HTWC participants strengthen and enhance their cultural identities.

Clean Home Agreement

All participants enrolled in the HTWC Program will reside in a chemical/alcohol free residence. Everyone who lives in the participant's residence must agree to random home visits by a member of the HTWC Team or Bay Mills Police Department to ensure compliance. Refusal to allow a search of real or personal property—including by another member of the participant's household—shall constitute a violation of these guidelines and may result in sanctions. All residents must sign the Clean Home Agreement, even if they are not participants in the HTWC Program. Non-compliance with this requirement will be grounds for denial into, or removal from, the Program.

Drug and Alcohol Screening

Drug and alcohol screenings and pill counts are a major component of the program. The screenings and pill counts are used to determine substance use, and to monitor the participant's progress. Screenings and pill counts are conducted on a frequent and random basis. The participant will be screened

throughout the entire program, as mandated by each phase. This includes a “baseline” screening upon admission into the HTWC Program. The participant is responsible for understanding the screening guidelines, and must seek answers to questions about the guidelines. Testing will occur at scheduled times, as well as on a random basis on any day or time of the week. Tests may be performed by any Healing to Wellness Team Member or Bay Mills Law Enforcement Officer. Results of drug screens will be reported to the HTWC Team and be maintained in the participant’s file.

For the protection of the participant, proof of all prescriptions must be brought to the HTWC Coordinator or the Probation Officer for inclusion in the participant’s file. All HTWC participants agree that Bay Mills Health Center is to be the only provider of controlled substances and are required to sign and adhere to the Bay Mills Health Center Controlled Substance Contract.

In the event that a participant requires emergency treatment they are to report all prescriptions administered and written as a result of that treatment within 48 hours. Prior to receiving a prescription, it is the responsibility of the participant to inform the physician of the participant’s involvement in the program.

Failure to comply with proper procedure or a positive screen (excluding the baseline screen) will result in sanctions, to be determined on a case by case basis. Sanctions can include incarceration or termination from the HTWC Program.

Behavioral Health Services

HTWC staff will coordinate with Bay Mills Behavioral Health Therapists to administer treatment plans. All therapists involved will cooperate to ensure participants complete an evidence based treatment program, as well as receive any additional therapy that is recommended by Bay Mills Behavioral Health.

The Bay Mills Behavioral Health Department will provide the primary therapist for any and all participants in the program. Therefore, requests by the participant and/or previous therapist/agency to continue therapy will not be approved, except as provided below:

- (1) If a therapeutic relationship existed prior to admission to the program, and is requested by the participant and agreed to by the therapist/agency, provided that it does not interfere with, replace, or regulate HTWC services;
- (2) In such instances where the request to continue therapy with a non-staff professional is approved, the HTWC Program Coordinator and the non-staff therapist/agency must define the parameters for the dual relationship with the participant;
- (3) If during the participant’s treatment it becomes necessary for HTWC therapists to request specialized services (i.e. psychiatric care or psychological testing); or
- (4) In the event that a conflict of interest is apparent.

Treatment Group Expectations and Rules

Support groups occur at least three hours weekly, as outlined in the Phases for HTWC, and require timely attendance at each meeting. Participants are required to:

- (1) Follow group rules and encourage other participants to follow group rules.
- (2) Demonstrate willingness to participate in discussion topics during group sessions.

- (3) Provide personal feedback and perspective to fellow group participants and facilitators.
- (4) Provide validation and emotional support to group participants, especially those whom are struggling.
- (5) Be willing to try different things and do so with an open mind.
- (6) Participate in group sessions in a way that doesn't discourage the participation of others.
- (7) No complaining, stewing, or ruminating on past events. Venting is allowable if healthy, productive, and time limited.
- (8) There will be no glorification of substance misuse.

Violations of any of the following rules will be reported to drug court staff:

- (1) Information shared and or discussed during group session must remain confidential.
- (2) Cell phone use is not permitted during group sessions unless it is an emergency. Cell phones may be used during breaks, before, and after group sessions.
- (3) No head phone or blue tooth devices allow to be used during group sessions.
- (4) All participants must be on time for group.
- (5) Allow each group member to speak without interruption. Please signal to group facilitator that you have a comment to ensure you have an opportunity to make all comments.
- (6) Please keep side conversations to a minimum during group sessions.
- (7) No sleeping or resting head on table or other surfaces during group sessions.
- (8) Any homework assignments given are due at next scheduled group.
- (9) It is expected that each participant engage in group discussion and show an effort to participate.
- (10) All participants are expected to be respectful of all group members and facilitators.
- (11) Participants will be asked to leave group session if they are found to be under the influence of substances or using any substance.
- (12) No vaping or using smokeless tobacco products during group session.
- (13) No romantic or sexual relationships between group participants is allowed.

Participant Requirements

Personal development and enrichment are key elements to successful and healthy re-integration into our community. As such, all HTWC participants are expected and required to engage in 30 hours per week of personal and/or community development. In order to satisfy this requirement participants may: have gainful employment, be enrolled full-time at an educational institution (full-time is considered 12 credit hours), be volunteering in community service; or any combination thereof. Participants enrolled in formal education must maintain a grade point average of at least a 'C' (which is considered a 2.0 at most institutions) and will be required to supply a copy of their class schedule and grades for inclusion in their HTWC file. Participants without a high school diploma will be required to enroll in GED classes and to complete all tasks assigned by the GED instructor.

Curfew

Participants will be required to follow the curfew schedule, as established for each phase. Exceptions may be made due to conflicts in employment schedule. Curfew checks may be performed by the HTWC Coordinator, the Assistant HTWC Coordinator, the Probation Officer, a Bay Mills Law Enforcement Officer, or any other HTWC Team Member.

Permission may be granted by a HTWC Team Member to change curfew in the event of an emergency. An emergency is defined as a medical or safety issue that requires immediate attention. It is the participant's responsibility to seek permission for a curfew change as soon as possible when an emergency occurs. The participant will be notified if the curfew deviation is allowed.

If the participant is found breaking curfew, s/he understands that s/he may be screened for drugs and/or alcohol by Law Enforcement, the Probation Officer, Coordinator/Caseworker, and/or other staff as designated by the HTWC Team. Screening may include urinalysis, breathalyzer testing, pill counts, etc. The person performing the screen is to notify the HTWC Coordinator as soon as possible and the matter will be reviewed at the next court hearing.

Out of Town Travel

If a participant wishes to leave the Eastern Upper Peninsula (Chippewa, Luce, and Mackinac Counties), s/he should:

- (1) Submit the request in writing. The writing shall contain all pertinent details including purpose of travel, dates and times of travel, etc. All requests must be approved by the HTWC Team before travel will be granted.
- (2) In case of an emergency that requires a participant to leave the three county area, the participant will contact the HTWC Coordinator or Tribal Probation Officer to obtain approval. In the event that neither can be contacted, participant will contact a HTWC Team member. Documentation of the emergency shall be submitted to the HTWC Coordinator upon the participant's return.
- (3) Upon return, the participant shall take an alcohol and drug screen. In some cases when a participant may be out of town for an extended period of time, s/he may be required to wear a drug screen patch and/or submit to daily PBTs/soberlink in order to continually monitor sobriety. If the proper procedure is not followed, permission will not be granted except in the case of an emergency.

Attendance

Each participant will be required to attend all scheduled hearings, program and counseling appointments, program sessions, and any other required activities, **unless** they are properly excused by the HTWC Team, the HTWC Coordinator, or Tribal Probation Officer. To be properly excused, a participant must notify the Court of the possible absence **at least 24 hours** in advance and receive approval. Failure to notify the Court of such absence will result in the following penalties:

1 st offense	Minimum fine of \$25
2 nd offense	Minimum fine of \$50
3 rd offense	Minimum fine of \$75
4 th offense	Possible jail sentence
5 th offense	Possible increased jail sentence
6 th offense	Possible termination and referral back to the BMIC Tribal Court for re-instatement of charges

Punctuality

Participants are expected to attend all court hearings on time and to be prepared. All regularly scheduled Court Meeting/Hearings take place on Thursdays throughout the year at 11:30 AM, unless they are re-scheduled. If meetings or hearings are re-scheduled, participants will be notified as soon as a re-scheduling decision is made. If a participant expects to be late when attending a scheduled hearing, they must call and notify the Coordinator or other appropriate Court staff. If a client is late and does not notify the Court about possible tardiness this violation will result in a minimum of the following sanctions:

1 st offense	Verbal warning
2 nd offense	2 hours community service
3 rd offense	4 hours community service
4 th and subsequent offenses	6 hours community service and no credit for that week

Emergency Hearing

As necessary, the HTWC will have emergency hearings when the participant is non-compliant with the Program. The HTWC Coordinator or Probation Officer will report serious non-compliance to the Judge. These hearings are immediate when the Judge deems necessary to proceed with a hearing when the participant's action or activity is seriously non-compliant and when immediate sanctions and/or detention needs to be imposed. The Judge leads the hearings and may impose sanctions with the Team's consent (or without the Team's consent in emergency situations).

Phases

Phase	Length <i>(minimum time frame)</i>	Objectives	Compliance
1 Curfew: 7p-7a	12 weeks	Early Recovery Family Education *Individual Therapy	Attendance Engagement Sobriety Wellbriety
2 Curfew: 9p-7a	14 weeks	Relapse Prevention Family Education *Individual Therapy	Develop and follow relapse prevention plan Sobriety Build positive natural supports Wellbriety
3 Curfew: 10p-7a	13 weeks	Relapse Prevention Social Skills *Individual Therapy	Continued sobriety Employment and/or Education Wellbriety
4 Curfew: 11p-7a	13 weeks	Mandated Sobriety (90 days) Social Support Case Management *Individual Therapy	Sobriety Self-help Groups Wellbriety

*Individual therapy frequency is based on individual need and will be determined by the participant's therapist.

Group Therapy Times:

Tuesdays: 8:30-10:00 a.m.

Thursdays: 8:30-10:00 a.m.

Disqualification/Termination Criteria

Enrollment and participation in the HTWC Program is an opportunity for an eligible participant to overcome his/her substance use disorder. Participants may be disqualified from program entry, continuation, or graduation if it is in the best interests of the Bay Mills Indian Community (BMIC), and/or the credibility of the BMIC Tribal Court. Examples include:

- A. Committing a crime of violence
- B. Co-occurring disordered clients whose mental illness is so severe as to prevent active and full participation
- C. A demonstrated lack of capacity or willingness to engage in treatment and to comply with the conditions of the program
- D. Continuing criminal activity
- E. Acts of violence while participating in the HTWC Program
- F. Continued positive drug/alcohol screens
- G. Other activities that demonstrate that a participant is unlikely to successfully complete the Program
- H. Symptoms of mental health decompensation

Return to Tribal Court

A participant's disqualification/termination from the HTWC Program will automatically return him/her to the Tribal Court for re-instatement of sentencing, and/or new charges under the Tribal Code.

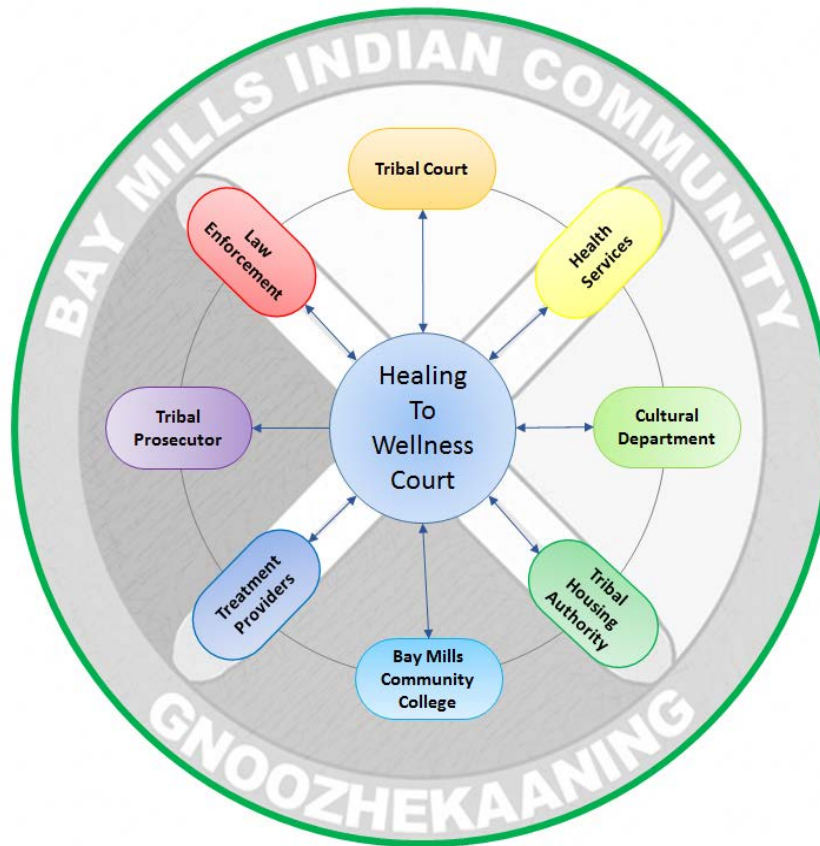
Graduation Requirements

Graduation will occur after successful completion of all four phases of the Program, including 90 consecutive days of sobriety in phase four. Prior to release from HTWC the participant must complete an exit interview. Participants will be required to present their recovery story to an audience of their choosing, in addition to HTWC staff. A feast will be prepared in the client's honor and a certificate of completion will be awarded.

Team Member Roles

The HTWC Team is comprised of representatives of different departments of the Bay Mills Indian Community. Each department has agreed to work together to help participants on their path to wellness. The roles of each department are set forth in a Memorandum of Understanding, which will be made available to participants if requested. The Team makes decisions collaboratively and cooperatively for the best interest of the HTWC Program and the Participants. As such, voting is an important part of the decision making process, and is outlined in Appendix B denoting the Team Members, formal number necessary for quorum purposes, and voting procedures. The accompanying Appendix will be updated as often as necessary to ensure that appropriate agencies and individuals are listed. Figure 1 shows how the HTWC Team functions, in relation to the Bay Mills Indian Community and the HTWC. Participants maintain no authority to attempt to control any aspect of HTWC Team or proceedings.

Figure 1: Visual Representation of HTWC



Participant Records

The HTWC shall establish and maintain both a paper filing system and a computer database to track information for all individuals who are processed by the HTWC Wellness Court (before, during, and after participation). Information will be used to monitor program effectiveness, to make improvements, and to demonstrate innovations or success to acquire additional funding. The forms and computer database shall be designed to collect and report on the following information:

- A. Name, age, birth date, gender, and tribe
- B. Information about education, schools, and last grade completed
- C. Whether the participant has children and their names and ages
- D. Employer information
- E. Participant specific charges and a brief description of the incident that lead to Program admission
- F. Dates of all court hearings and orders and types of orders
- G. Date of admission, and date of physical/health issues upon admission
- H. Documented criminal history
- I. Specific treatment plan requirements for each participant
- J. Specific beginning dates for each phase of treatment and phase graduation dates

- K. Date of expulsion from the HTWC Program
- L. Date of re-admission to the HTWC program
- M. Date of each alcohol and/or drug test and the results
- N. Dates of additional new charges; dates of arrest; etc.
- O. Dates of changes in employment and subsequent employment information
- P. Number of babies born to participants alcohol and drug free;
- Q. Date and type of sanction issued and for what act or omission.

Meetings

Regular HTWC Team meeting will be held on a regular weekly basis. During weeks when a hearing is scheduled, the Team meeting will be held prior to the hearing. Special Team meetings may be held as needed.

Ethics and Confidentiality

The fundamental concern of the HTWC is addressing alcohol and substance abuse through treatment. Federal requirements and any tribal policies regarding confidentiality of Participant records must be considered. To properly address the confidentiality rights of participants, the HTWC Team must incorporate confidentiality regulations into its policies and procedures. Confidentiality regarding substance abuse treatment is protected by United States Code and the United States Code of Federal Regulations. Therefore, all treatment providers and Team members are bound by confidentiality guidelines.

The HTWC Team can share information regarding participants by obtaining written consent from each participant or through court order. Participants must sign a "Release of Confidential Information Form" where the participant gives his/her consent, in writing, allowing treatment providers and Team members to share and to discuss information regarding substance abuse issues. The HTWC Team is responsible for protecting the confidentiality of this information.

Additionally, the purpose and conditions of the Release of Confidential Information Form should be explained to the participant by the HTWC Coordinator or Probation Officer. It is important for the participant to understand the duration of the consent and that consent may be revoked. However, by revoking consent, a participant may become ineligible to remain in the HTWC Program.

Because participants are involved in group counseling, it is essential that they respect the confidentiality of other participants. They should agree not to disclose sensitive information discussed during sessions. This topic will be addressed in the Participant Contract and the initial orientation. Also, measures must be taken by the Team to ensure that information disclosed is relevant, reliable and limited to the scope of the Program and that it takes place in a professional forum.

In the event that a court staff member and a participant should come in contact outside of a professional setting, communication should not take place unless initiated by the drug court participant. Finally, Tribal law and regulations do not protect any information about suspected child abuse or neglect from being reported under tribal law to appropriate tribal or federal authorities. Other instances of mandated reporting are in case of emergency, or threats to harm self or others.

Program Evaluation

The HTWC will complete consistent and ongoing examination and evaluation of its efforts in order to identify strengths and weaknesses. A process evaluation will be completed on a yearly basis and every new participant will complete an entrance and exit questionnaire. Data gathered from process evaluations will be used to make improvements within the Program. The entrance and completion questionnaires will be used to generate useful reports that reflect any progress and provide some preliminary data that will be used in seeking additional funding. A profile of participants will be developed through the collected data that will be useful in making changes to the Program target population. The HTWC Coordinator will be responsible for collection and input of data. Data stored in the Court Database will be available to the Program Coordinator and Judge to allow more accountability for the program. Policies and Procedures will be reviewed and updated as necessary, through action by the HTWC Team. Changes to the Policies and Procedures will be disseminated to HTWC participants in a timely manner.

Logic Model

BAY MILLS INDIAN COMMUNITY HEALING TO WELLNESS COURT LOGIC MODEL

INPUTS	ACTIVITIES	OUTPUTS	SHORT-TERM OUTCOMES	LONG-TERM OUTCOMES
COMMUNITY MEMBERS ON TEAM COMMUNITY RESOURCES COURT TREATMENT JAIL GRANT FUNDS FOR SERVICES AND ASSISTANCE	PROSECUTOR INPUT BEHAVIORAL HEALTH ASSESSMENT COURT SERVICES OFFICER AND COORDINATOR SUPERVISION AND AOD MONITORING BMPD ASSISTANCE AOD TREATMENT SERVICES JUDICIAL INTERACTION GRADUATED SANCTIONS AND REWARDS COMMUNITY SERVICES CULTURAL SERVICES	PROSECUTOR REPORTS ON POTENTIAL CLIENTS PROGRAM INTAKE SCREENING BY BEHAVIORAL HEALTH TEAM MEETING ON PROGRAM ADMISSION INTAKE WITH COORDINATOR COURT APPEARANCES AOD TESTS COORDINATOR OR CSO CONTACTS SERVICES ATTENDED (GROUPS, ONE-ON-ONE, INTENSIVE COUNSELING)	PROGRESSION THROUGH WEEKS SANCTIONS AND REWARDS EARNED VIOLATIONS STOP-OUTS RECIDIVISM WHILE IN PROGRAM EXIT SURVEY UPON PROGRAM COMPLETION	RECIDIVISM POST PROGRAM AOD RELAPSE POST PROGRAM PROBATION REVOCATION JAIL/PRISON SENTENCE IMPOSED EMPLOYMENT/ EDUCATION/ HOUSING/ FAMILY REUNIFICATION BECOME PROGRAM MENTOR

Appendix A: Schedule of Costs and Fees for Healing to Wellness Court Participants

Participants of HTWC will incur fees and costs associated with their participation in the HTWC Program. These costs and fees are outlined below, and are subject to change, after which an updated schedule will be published and disseminated.

Cost and Fee Schedule

Entrance Fee	\$150
Incarceration	\$40 per day
Urinalysis Testing	\$15 per test
Laboratory Testing	\$55 per test sent for additional screening
Sober Link	\$50 hook-up cost, \$8 daily fee
Tether	\$50 hook-up cost, \$9 daily fee

Other items may incur additional costs and fees including, but not limited to: incarceration, scam units, court-issued unit replacement due to damage or destruction, and additional substance use testing costs (where applicable).

These costs and fees are current as of January 25, 2019.

Appendix B: Healing to Wellness Court Team Members and Voting Procedures

The HTWC relies on a core group of relevant and appropriate individuals representing unique facets of the Bay Mills Tribal Community. Through group consensus, the Team has 12 votes from the respective agencies, and require at least 7 votes in order to obtain quorum for official decisions. Of the required minimum of 7 votes the majority vote of the quorum rules; to wit, a minimum of 4 of the 7 votes would constitute the majority vote. These agencies, individuals, and voting designations are outlined below. Voting is able to take place in person as well as utilizing various telecommunication technologies (including, but not limited to: telephones, electronic video interfacing, or electronic message interfacing). This document will be updated to show changes in individuals, agencies, and voting designations as they occur.

Joshua Hudson	<i>Judge, Healing to Wellness Court</i>
Leah Parish	<i>Coordinator, Healing to Wellness Court</i>
Helen Wilkins	<i>Assistant Coordinator, Healing to Wellness Court</i>
Carol Andary, JD	<i>Prosecutor, Bay Mills Indian Community</i>
Terry Carrick	<i>Probation Officer, Bay Mills Tribal Court</i>
Ronald Carrick, Jr.	<i>Captain, Bay Mills Police Department</i>
Arlen P. Kuzmik	<i>Lieutenant, Bay Mills Police Department</i>
Amanda Nemeth	<i>Officer, Bay Mills Police Department</i>
Jennifer Cifelli, LMSW	<i>Intensive Outpatient Therapist, Bay Mills Health Center</i>
Caitlin Cooper, LLMSW	<i>Mental Health Therapist, Bay Mills Health Center</i>
Renee Johnson, LMSW	<i>Behavioral Health Services Coordinator, Bay Mills Health Center</i>
Jesse Bowen	<i>Cultural Assistant, Bay Mills Cultural Department</i>
Kathy Adair, MSW	<i>Department Chair, Bay Mills Community College</i>
Gail Glezen	<i>Director, Bay Mills Tribal Housing Authority</i>

This list is current as of December 1, 2019.